



"Not for self"

Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that the Ordinary Meeting of Oswestry Rural Parish Council will be held at Trefonen Village Hall commencing at 7 pm on Thursday **26 October 2023** and Members are hereby summoned to attend for the purpose of transacting the following business.

[Zoom link](#)

K L Lloyd

Signed by:
Kathryn Lloyd CPFA
The Clerk & RFO

Date of issue: 19 October 2023

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

a) Chairman's engagements

2. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

3. Police Report

a) To receive a report from The North Shropshire and Oswestry Safer Neighbourhood Team

4. Shropshire Council Report

To receive a report from Shropshire Councillor Joyce Barrow

5. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda. This does not include matters relating to the council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

6. Minutes

- a) To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 28 September 2023 (appendix 6a)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest,' Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Planning Matters

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
23/03008/LBC Morton Bridge, Morton, Shropshire	Rebuilding of the downstream bridge sandstone parapet caused by traffic collision. Decision: Grant Permission

b) Planning Applications

To CONSIDER the following planning applications

Planning Application Details	Planning Proposals
23/04197/FUL Pentregaer Ucha, Croesau Bach, Oswestry, Shropshire, SY10 9BE.	Application under Section 73a of the Town and Country Planning Act for change of use of Part Redundant Agricultural Building into 1 No. holiday let
23/04221/AGR Quarry Farm, Trefonen Road, Treflach, Shropshire, SY10 9HE	Storage for machinery, equipment, and tractors. Sawmill, workshop etc. FOR INFORMATION ONLY

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

- c) To CONSIDER the requirements and number of planning booklets to be printed for members (The Clerk)
d) To CONSIDER application 23/03799/AGR Pentre Coed Farm and AGREE any actions

11. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 11)

12. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure for September 2023, I & E year to date balances , forecasted outturn position to 31 March 2024 (appendix 12ai, aii,aiii)
- b) Bank reconciliations to 30 September 2023 (appendix 12b)
- c) Provisional payments for October 23 (appendix 12c)
- d) Current Standing Orders / Direct Debits (appendix 12d)

To NOTE

- e) Community Infrastructure Return (CIL) 2022/23 (The Clerk)

13. External Auditor's Report and Certificate 2022/23

To REVIEW and NOTE the External Auditor's report and Certificate for the Annual Governance & Accountability Return (AGAR) 2022/23.

14. Land at the Terraces , Morda

To receive a verbal update on the land at the Terraces, Morda and agree any action. (Cllr Martin Bennett)

15. Road Safety Group

To receive a verbal update from the Road Safety Group and the Coed Y Go Road Safety Scheme (Cllr Martin Bennett / Cllr Roger Jones)

16. Cemetery Working Group

To receive a verbal update from the Trefarclawdd Cemetery Working Group and CONSIDER any actions

17. Institute of Cemetery and Crematorium Management (ICCM)

To CONSIDER membership of the ICCM at an annual cost of £95.00 (The Clerk).

18. Environment Working Group

To receive a verbal update from the Environmental Working Group and CONSIDER any actions

- a) Water Pollution (Cllr Iain Campbell)
- b) Trefarclawdd Farm (Cllr Roger Jones)
- c) Vyrnwy Frankton Connection - Llanymynech to Lower Frankton (Cllr Martin Jones)

19. Remembrance Sunday – 12 November 2023

- a) To CONSIDER and APPROVE arrangements for Remembrance Sunday on 12 November 2023 including Risk Assessment, temporary road closure and purchase a wreath

20. Correspondence

- a) To receive an update on the issues raised by a resident in Morda regarding the lack of hedgerow maintenance between Sweeny Drive and Erw Wen (Cllr Steve Watts)
- b) To NOTE an email from the Chair of Morton Playing Fields Committee thanking the Parish Council for its contribution of £52.95 for AED pads.
- c) To CONSIDER the Free Tree Scheme by Woodlands Trust and AGREE any actions

21. Consultation

To CONSIDER and APPROVE any response to consultations received:

- a) Shropshire Council Polling Place Review 2023

- b) Vyrnwy Frankton Connection – Consultation ended 18 October 2023

22. Date for Next Meeting

To NOTE that the next meeting will place on Thursday 30 November 2023 at Trefonen Village Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

23. To CONSIDER a request from David Davies & Sons Funeral Director for a site visit to discuss management issues at Trefarclawdd Cemetery covering:

- a) Cemetery layout and adoption of spaces between fresh graves
- b) Pre purchases of plots
- c) Increased usage of oversized coffins

24. Planning Enforcement

To NOTE any planning enforcements (The Clerk)